



Stocksbridge Community Leisure Centre
Christmas Fayre
Sunday 24th November 2019
11.00 am – 4.00 pm

Becoming A Stall Holder

If you would like to become a stall holder at Stocksbridge Community Leisure Centre Christmas Fayre please complete the attached form and return it along with your donation to: Julie Martin, Assistant Centre Manager – Operations, Stocksbridge Community Leisure Centre, Moorland Drive, Stocksbridge, Sheffield, S36 1EG by Monday 18th November 2019.

Table Size

Tables will be provided measuring approximately 5/6ft in length, for a minimum donation of £10.00 per table. Unfortunately access to power points cannot be provided.

Promotion Of Event

We will be promoting our Christmas Fayre with an 'SCLC Countdown To The Christmas Fayre' promotion on our Facebook page and website. We will be advertising the performances which we have booked on the day of the fayre, activities taking place on the day and also details of the stalls which have booked with us. If you would to have details regarding your stall included within the promotion, including a photograph of the items which you have for sale on your stall (maximum 2 photographs per stall), please complete the promotion section on the attached booking form.

SCLC Snack Bar

The SCLC Snack Bar will be open from 11.00 am and will stay open throughout the day. We will be selling hot and cold beverages, including a selection of delicious cakes, buns and snacks.

Stocksbridge Community Leisure Centre
A Company Limited by Guarantee with Charitable Status. Company No. 08413664 Charity No. 1153527

Stocksbridge Community Leisure Centre, Moorland Drive, Stocksbridge, S36 1EG
Tel: (0114) 288 3792

Restrictions

We do not permit the sale of certain food items on stalls (buns, cakes and drinks). We also restrict stall holder raffle's and tombola's. If you are unsure about restrictions for any other items, please contact Julie Martin on (0114) 2883792 or email admin@stocksbridgeclc.co.uk.

Arrival

We would request that all Stallholders arrive from 9.00 am to set up their stalls which will be located in the Sports Hall, ready for the fayre to open to the public at 11.00 am.

Raffle/Tombola Prizes

If you have offered to donate a prize for our raffle or tombola, please hand this in to Reception upon arrival.

Loading And Pick Up

The event finishes at 4.00 pm – **we request that you do not pack away your stall until this time.** All stallholders must have vacated the Leisure Centre by 6.00 pm.

Enquiries

Please contact Julie Martin, Assistant Centre Manager - Operations on (0114) 2883792 or email admin@stocksbridgeclc.co.uk for all enquiries.

We look forward to seeing you at our 7th Annual Christmas Fayre!

If you are unable to make it to the Christmas Fayre, why not visit us another time and try the Gym, a Fitness Class, Swimming, Squash, Badminton, Bowling or maybe book a children's party?

SCLC – Christmas Fayre – Stall Application Form

Sunday 24th November 2019 - Stocksbridge Community Leisure Centre



Please complete and return the stall application form to Julie Martin, Assistant Centre Manager – Operations, at Stocksbridge Community Leisure Centre along with your donation by 18/11/2019.

Stallholders Details:

First Name:		Surname:	
Stall Name:			
Address:			
		Postcode:	
Telephone:			
Email:			

Stall Details:

Please briefly detail below the main products on sale on your stall.

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Please indicate the number of stalls you require:

Stall – £10.00 Minimum Donation Per Table. (Tables will be provided measuring approximately 5ft/6ft in length).	Number Of Tables Required. <input type="checkbox"/>
Donation Received: Cash: <input type="checkbox"/> Card: <input type="checkbox"/> Cheque: <input type="checkbox"/> (Please make cheques payable to '4SLC Trust')	
How did you find out about the SCLC Christmas Fayre:	

Would you like to donate a prize to the SCLC raffle or tombola?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
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'SCLC Countdown To The Christmas Fayre' Promotion:

<p>Would you like to take part in our 'SCLC Countdown To The Christmas Fayre' Promotion and have details of your stall listed on our Facebook page and Website prior to the event? (Please see further information on the stallholder information sheet). (If you wish to take part in the promotion the details which you enter below will be posted on our Facebook and Website).</p>	<p>Yes: <input type="checkbox"/> (Please complete details below)</p> <p>No: <input type="checkbox"/></p>
Stall Name:	
<p>Please briefly detail the types of products on sale on your stall. (Please restrict the description to a maximum of 50 words).</p> <p>Please tick if submitting a photograph to accompany your promotional text. (Maximum number of photographs 2). <input type="checkbox"/></p>	
<p>(Please note that the above promotion information will be displayed on our Facebook/Website pages prior to the Christmas Fayre).</p>	
Signed: (If applicant is Under 16 years of age, this must be signed by a parent or guardian).	

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Declaration:

The following conditions are subject to our market licence: All goods sold must be legal, non-counterfeit or copies, must not contain explosive materials and no live animals must be sold.

I am aware of the organiser's information and requirements in connection with this Christmas Fayre and acknowledge that I am entering a stall at my own risk.

I confirm that I understand that the organiser accepts no liability to me for any loss or damage of any nature to me or my property arising out of my participation in this Christmas Fayre.

Stall Holder Signature: <i>(If applicant is Under 16 years of age, this must be signed by a parent or guardian).</i>		Date:	
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Data Protection:

All information supplied is stored in accordance with the General Data Protection Act and will only be used for the purpose of managing your stall booking, as well as supplying you with information which you feel will be of benefit to you. **We will not pass your details onto any third party**, but will make you aware of offers from our corporate sponsors from time to time. Please tick here if you are happy for us to contact you with information or offers, not directly related to the stall booking applied for on this form

For further details of our Privacy Policy, please refer to our web site – www.stocksbridgeclc.co.uk

For internal use only:			
Payment Received By:		Date	

We look forward to seeing you at our 7th Annual Christmas Fayre!